



## Committee Meeting Notes

<b>Date</b>	08 Nov 2022	<b>Time</b>	19:30	<b>Meeting No</b>	2022/3 08
<b>Locations</b>	Zoom				

<b>Attendees</b>			
Name	Initials	Name	Initials
Terry Reene	TR	Aileen King	AK
Terry Hefferman	TH	Neil Weatherley	NW
Angie Polkey	AP	Ed Walker	EW
Georgie Weatherley	GW	Charlie Long	CL
Paul Newbould	PN		

<b>Apologies / Absentees</b>			
Name	Initials	Name	Initials
Pete Cartwright	PC		

### Record of meeting

<b>Record of items discussed</b>		
Item	Description	Outcome
<b>Financial Matters</b>		
	The bank signatories with NatWest are going around again with trying to remove Chris Easton	
	TR reported the current balance is £7,075.64 but we still have to pay hut insurance.	
	Electricity is currently £50 per month based on estimated readings and we are currently £158.36 in credit.	
	Subscriptions for 2023 will be £30 as previously agreed. The BMC fees are increasing from £21.00 to £22.25 It is proposed that the fees for 2024 increase to £31.25 to account for this change and this will be put to the AGM in April	
	TR requested that all meet co-ordinators take a photos of the electricity meter and the attendance book and send to the treasurer at each meet.	

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<b>Hut</b>		
	The ceiling has been reboarded and plastered by CL and his dad. The ceiling requires painting, and the cabling is to be re-fixed.	
	The updates to the plumbing proposed by TR and his plumbing contact have been postponed until the new year due to lack of support.	AP 02/02
	AP have been investigating other options for the mattresses and has details for the type used at the Lakes meet hut. The committee agreed that Angie should subject to delivery charges procure one mattress for a trial. The replacement of other mattresses would be postponed until after the walls have been repainted.	AP 07/01
	The walls are starting to discolour and will require painting next year.	
	There is some woodworm in the woodwork throughout the hut. AP will circulate details of a potential woodworm treatment for review	AP08/01
	Geoff Langstone will no longer be able to conduct PAT testing for us as he has now retired.	
<b>Farm Liaison</b>		
	AP plans to meet up with Haf during the Nov meet.	
	AP to approach the Roberts to start a list of local contractors we may use in the future	AP 07/03
	The committee agreed that it would review future one-off contributions towards the usage of the track as and when work was carried out by the family.	AP 01/01
<b>Club Meets</b>		
	19-20 Nov – Angie 14-15 Jan – Georgie/Ed 25-26 Feb – Angie 18-19 Mar – Charlie 15-16 Apr – Neil	
	Steve Brown has proposed a Lakes meet in late summer / early Autumn. Details to be agreed	
	EW will look at potential climbing meet in June/July	
<b>Hut Bookings</b>		
	There are two university booking during Nov/Dec and one in Feb next year	
<b>Communications</b>		
	NW draft a newsletter for distribution in the next couple of weeks.	



## AOB

Record of "any other business" items discussed		
Item	Description	Outcome
	New / extended climbing kit. Ed to pull together a list of proposed equipment and pricing. It was generally agreed to continue subject to overall cost.	AP06/01
	The AGM is proposed for the 15 April and NW will approach PyB about a room	AP08/02
	2024 will be 70 years of the club. All to consider what special events we could hold.	

## Action Tracking

Actions On-going				
Action Ref	Action	Target Date	Status	Owner
02/02	Investigate options to provide a sink in the large dormitory <i>25/07/22: TH to provide costs for replacing the basin in the small dorm and providing a basin in the large dorm including installations fees. The estimate is circa £500. 12/10/21: TH will make proposal at next meeting 17/01/22: TH presented the idea of replacing the shelves in the dorms and installing vanity units for the sinks. Options are to be explored further. 08/11/22: The updates to the plumbing proposed by TR and his plumbing contact have been postponed until the new year due to lack of support.</i>	<del>30 Sep 21</del> <del>17 Jan 22</del> <del>30 Oct 22</del> 03 Mar 23	In progress	TH
06/01	EW to make proposal for new /extended climbing kit for the hut <i>08/11/22: EW has list and will type up and send to AK for pricing</i>	<del>30 Apr 22</del> 30 Dec 22	In progress	EW
07/01	TR to procure two more mattresses <i>08/11/22: Changed action and AP will now procure one mattress depending on delivery charges.</i>	<del>30 Nov 22</del> 01 Mar 23	In Progress	TR AP
07/02	Mould in the kitchen. Given the recent and unprecedented damp in the kitchen and effects on the saucepans, TH will look at options to potentially increase the airflow.	30 Nov 22	In progress	TH
07/03	Create list of local contractors <i>08/11/22: AP will discuss with Haf at her next meeting</i>	30 Nov 22	In progress	AP
08/01	Woodworm treatment. AP and TH to investigate options	01 Apr 22	Open	AP/TH
08/02	NW to approach PyB for AGM on 15 Apr 23	01 Dec 22	Open	NW

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Actions Closed					
Action Ref	Action	Target Date	Status	Owner	Close Date
01/01	<p>Proposal to be generated and circulated to the committee on how donations may be made to the Roberts family for upkeep of the track, given the clubs usage.</p> <p><i>27/07/21: AP has proposed the following for payments to farm for track maintenance. Initial feedback included a feeling this was a car park charge rather than a goodwill payment. This will be reviewed at the next meeting.</i></p> <p><i>"Propose a pro rata payment to the farm at the end of each club financial year, based on estimated car usage. Amount per car?"</i></p> <p><i>17/01/22: AP requested this action be deferred until Sep/Oct 22.</i></p> <p><i>08/11/22: Agreed that one-off payments will be considered as and when the track is repaired.</i></p>	<p><del>30 Aug 21</del></p> <p><del>17 Jan 22</del></p> <p>31 Oct 22</p>	Closed	AP	08 Nov 22
01/02	<p>Notify the committee of any urgent actions needed to the hut following visit scheduled for 27-30 May.</p> <p><i>Stream needs usual clearance of moss and vegetation.</i></p> <p><i>Ceiling on main room needs paint stripping and replacing.</i></p> <p><i>Carpark fence needs attention.</i></p>	1 Jun 21	Closed	TR	25 May 21
01/03	<p>Arrange for PAT testing to be undertaken at the hut.</p> <p>TH has spoken to Geoff Langstone and he will arrange a visit.</p>	30 Sep 21	Closed	TH	27 Jul 21
01/04	<p>Advise AP of next hut bookings.</p> <p><i>Details of next bookings provided</i></p>	25 May 21	Closed	GW	25 May 21
01/05	<p>Produce and circulate a list of hut maintenance jobs.</p> <p><i>PN has produced and circulated a list of jobs.</i></p>	25 May 21	Closed	PN	25 May 21
01/06	<p>Advise outside group ok to stay as long as within regulations.</p> <p><i>GW has advised the outside group.</i></p>	25 May 21	Closed	GW	25 May 21
01/07	<p>Produce newsletter for circulation in May.</p> <p><i>25/05/21: Most articles submitted. AK will provide her update this weekend</i></p> <p><i>27/07/21: CL reported that he had experienced an IT crash losing the document. He will work to reproduce a revised version of the newsletter over the next week.</i></p> <p><i>12/10/21: The newsletter was issued at the beginning of Oct.</i></p>	25 May 21	Closed	CL	12 Oct 21
01/08	<p>Update trustees document and seek all required signatures.</p> <p>TR has updated the document and it has been sent to Alan Williams for his signature. It will then be sent to Jean Roscoe.</p>	30 Sep 21	Closed	TR	26 Jun 21

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	<p>25/05/21: TR has updated the document and it has been sent to Alan Williams for his signature. It will then be sent to Jean Roscoe.</p> <p>22/06/21: Fully signed document has been returned to TR.</p>				
01/09	<p>Produce and circulate proposal on use of hut by under 18s.</p> <p>NW had circulated a proposal for consideration, and it was agreed at the meeting.</p>	25 May 21	Closed	NW	25 May 21
01/10	<p>Produce proposal on gender and the use of the dorms at the hut, using BMC material as guidance.</p> <p>TR reported that neither the BMC nor similar governing bodies had any clear policy on this</p>	25 May 21	Closed	TR	25 May 21
01/11	<p>Produce advertising flier for club and hut.</p> <p>27/07/21: AK is working with one of her colleagues on the document</p> <p>12/10/21: This will no longer be required as replaced by business cards.</p>	25 May 21	Cancelled	AK	12 Oct 21
01/12	<p>Generate proposed new rules and constitution for club.</p> <p>01/05/21: NW/PN have reviewed the current club rules and have a first draft for proposed new constitution. Some points to discuss at next committee meeting before next draft is produced.</p> <p>21/05/21: Points resented to committee on Finances, Disposal of assets.</p> <p>01/07/21: Second draft prepared, NW/PN will review before end of July</p> <p>27/07/21: Third draft prepared and will be circulated to full committee for comment. A follow-up session is scheduled for the 21st September to collect all feedback.</p> <p>21/09/21: Review meeting held and updated version issued.</p> <p>15/12/21: Review call held and draft version 6 created</p> <p>17/01/22: Paul updated version 6 with comments, presented to committee during meeting. All are requested to review in order that document can be issued by Mid Feb 22.</p> <p>19/03/22: New constitution accepted at AGM</p>	Apr 22	Closed	NW/PN	19 Mar 22
02/01	<p>Propose a date for a Hut Working Party once it is clearer that current Covid restrictions are being lifted and the away meet attendance has been confirmed.</p> <p>12/10/21: TH will propose date for next meeting</p> <p>17/01/22: July 22 meet is proposed</p>	<p><del>01 Jul 21</del></p> <p><del>01 Oct 21</del></p> <p>17 Jan 22</p>	Closed	TH	17 Jan 22
02/03	<p>Provide an update on the Hathersage meet.</p> <p>01/06/21: Invite sent to membership</p>	15 Jun 21	Closed	EW	1 Jun 21
02/04	<p>NW to send CL details of Pete Smith fundraising event.</p> <p>28/05/21: Information sent to CL</p>	28 May 21	Closed	NW	28 May 21

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02/05	Update the hut manual / hut rules to reflect the changes in use of the hut by under 18s <i>01/07/21: NW has updated the manual and hut rules to reflect the changes. Also sent CL an article for the next newsletter.</i>	30 Jun 21	Closed	NW	01 Jul 21
02/06	<b>Gender allocation of Hut Dorms.</b> Produce guidance which can be used by meet coordinators in the future. <i>25/07/22: This will be left to meet co-ordinators to discuss with potential new attendees.</i> <i>12/10/21: AK will make proposal at next meeting</i>	17Jan 22	Closed	AK	25 Jul 22
03/01	Replace water heater in small dorm. <i>12/10/21: TH reported the heater had been changed over but not fully fitted. TR/JH will complete at their Oct meeting</i> <i>17/01/21: TH confirmed this was completed by Jim in October 21.</i>	30 Oct 21	Closed	TH	
03/02	The outside booking for September by "Jones" appears to be using the hut and carpark in support of a organised race. GW and TR are seeking clarification from race organisers of they proposal. If required AP will liaise with the farm. <i>02/08/21: Michael has apologised for the delay and come back with a full response to myself and Terry R (which I can send to anyone if they wish to see it), but long story short is that they've been very organised and are already in contact with Meurig who they have made arrangements with before.</i> <i>A couple of points to note:</i> <i>-They are paying Meurig to use their UV treated water facility further down the hill.</i> <i>-They will be setting up a gazebo either in front or behind the hut (with the farm's permission) to offer some shelter to runners. Their preference is to do it on the flat section in front of the hut but this is dependant on livestock and they are discussing this with Meurig.</i> <i>-There will only be 3-4 cars in our car park and they don't envisage lots of driving up and down the hut as the marshals will stay there once in position unless there is an emergency.</i> <i>-They are aware that our toilets are fed by water from the hill and therefore there is a limited supply.</i> <i>-They are being completely clear with the farm as to the route and any access points.</i>	30 Aug	Closed	GW/AP	02-Aug-21
03/03	Source new Club business cards <i>11/09/21: PC has circulated updated design and can order 250 for £30 +VAT</i> <i>12/10/21: PC has ordered 250 cards which will be available in about two weeks.</i>	<del>30 Sep 21</del> 02 Nov 21	Closed	PC	07 Nov 22

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	<i>7/11/21: Cards distributed</i>				
03/04	Update bank signatories and replace Chris Easton with GW <i>01/10/21: still awaiting contact with Chris 10/12/21: Chris has been to bank but could not complete transaction. Will continue to try. 14/01/22: Terry Reene has written to NatWest for advise on how to proceed. 14/01/22: Terry Reene has will continue to chase 25/07/22: The bank signatories with NatWest have now been updated and are; Terry Reene, Georgie Weatherley and Paul Newbould</i>	31 Apr 22	Closed	TR	25 Jul 22
04/01	Ceiling plaster. CL will work with his dad to skim the main social area ceiling as soon as practical <i>17/01/22: TH reported that Charlie's dad had advised the ceiling will cost circa £150 to repair. Expenditure was unanimously agreed, and TH will agree date. 04/04/22: Scheduled work for 7/8 May 25/07/22: The ceiling has been reboarded and plastered by CL and his dad. The ceiling requires painting, and the cabling is to be re-fixed.</i>	30 Mar 22	Closed	CL/TH	25 Jul 22
04/02	All to provide feedback on outside group attendee flier before the 19 <sup>th</sup> Oct, in the meantime the version produced will be used.	19 Oct 21	Closed	All	19 Oct 21
05/01	Replacement mattresses to be sourced for small dorm. <i>04/04/22: Replacement mattress procured and being tested</i>	30 Sep 22	Closed	TR	19 Mar 22
05/02	Investigate options to make September meet an away meet <i>08/11/22: Lakes meet held</i>	30 Aug 22	Closed	PN	08 Nov 22

## Next Meeting

Next Meeting			
Date:	10 <sup>th</sup> Jan 2023	Time	20:00
Location	Zoom		